

SHELTER INFRA PROJECTS LIMITED

(formerly CCAP Limited)



REGD. AND HEAD OFFICE

ETERNITY, DN - 1, SECTOR -V, SALT LAKE CITY, KOLKATA - 700 091

PH.: 2357 - 6255 / 4003 2290

E-MAIL : info@ccapltd.in, WEBSITE : www.ccapltd.in, CIN - L45203WB1972PLC028349

Dated: 09.02.2022

To,
The Secretary,
Bombay Stock Exchange Limited
PhirozeJeejeebhoy Tower
Dalal Street,
Mumbai-400001

To,
The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range,
Kolkata- 700 001

Scrip Code: BSE: 526839

Scrip Code: CSE: 13077

Dear Sir,

Sub: Intimation of Appointment of Chief Financial Officer (CFO) Pursuant to the Regulation 30 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.

In terms of Regulation 30 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, we wish to notify that **Mr. Asish Chatterjee has been appointed as the Chief Financial Officer (CFO) of the Company with effect from 9th February, 2022** based on the recommendation of Nomination and Remuneration Committee.

In this regard profile of Mr. Asish Chatterjee, are enclosed herewith for your reference.

Kindly take the same on your records.

Thanking You,
Yours faithfully,

FOR SHELTER INFRA PROJECTS LIMITED

Kamal Kishor Chowdhury
(Whole Time Director)
DIN: 06742937

Encl: As stated above



RESUME

ASISH CHATTERJEE

NAME
SEX Male
AGE 58 YRS.
TOTAL YEARS OF EXPERIENCE 20+ yrs.
ADDRESS 89, Shantigarh, Graham Road, Tollygouge, Kolkata-700040.
TELEPHONE NUMBER 033- 6545-5542
MOBILE NUMBERS (0) 90516-34544
EMAIL NO. asish1964chatterjee@gmail.com

EDUCATIONAL BACKGROUND

AICWA-COST ACCOUNTANT.
BCom. . Calcutta University.
Higher Secondary-Commerce. WBHS
Madhyamik.

COMPUTER RELATED BACKGROUND

Completed a Certificate course in Computer Application Tally -9 (ERP), MS Office, Word, Ms. Excel from Datapro Information Technology.

WORK EXPERIENCE

1 TANTIA CONSTRUCTIONS LIMITED.

Period- Working Since September 2004.

Designation – Sr. Manager- Finance & Accounts

Company Profile- Large Construction House

Functional Areas:

Maintenance of Site Accounts all over India, Finalization of Accounts and Audit Statutory and Internal.

Statutory Returns and follow up.

Undertaking Stock Audit, Cost and Profitability.

Preparation of Monthly Variance Analysis and Weekly MIS & Plans

Analysis of Sales Accounting and Financial Statements.

Banking, Tax, and Statutory Obligations.

Risk Analysis. Debtor Control.

Bank Financing and availing of Credit/OD Limits and Negotiating with Banks on regular basis for Extension and for fresh Financing.

Credit Control. MIS and Day to Day Control over all Finance related issues, Preparation of Management Accounts

-Creating Financial & Business Reports.

-Submitting Statutory IT& GST Returns.

-Establish Internal Audit I Procedures

Financial Data Analysis & Risk Assessment.

Extensive Interaction with Team members & Client organization.

HR/Recruitment/Training

Target Orientation and DIE HARD Follow up.

2. NEW HORIZON LTD.

Period - June 1994 - August, 2004

Designation: Asst. Manager (Finance and Accounts).

Company Profile- Manufacturer & Exporter of Garments & leather goods...

Turnover-Rs. 100 Crores.

Functional Areas:

- Preparation of Annual Budgets.
 - Financial Accounting, Taxation and Working Capital Management.
 - Preparation of Management Accounts
 - Creating Financial & Business Reports.
 - Submitting Statutory IT, ST, PT, Excise Returns.
 - Establish Internal Control Procedures
 - Internal Audits.
 - Providing strong support in Strategy Development, Resource allocation, Business Profitability, Venture Strategy,
 - Data Analysis and Risk Assessment.
 - Project Financing, preparation of project reports, and negotiation with Banks, Financial Institutions.
 - Liaise with Govt. Department
 - Liaise with Tax Authorities/Auditors/Bankers/Lawyers.
- Develop team to achieve goals

3. GORDON HERBERT INDIA LTD

Period- February 1990 - May 1994.

Designation- Executive Finance & Accountant

Company Profile- Manufacturing Organization.

Functional Areas:

- Preparation of Annual Budgets and Profit Forecast.
 - Financial Accounting, Taxation and Working Capital Management.
 - Preparation of Monthly Management Accounts (MMA).
 - Creating Financial & Business Reports.
 - Submitting Statutory IT, ST, PT, Excise Returns.
 - Establish Internal Control Procedures and conducting regular Internal Audits.
 - Conducting System Audits.
 - Providing strong support in Strategy Development, Resource allocation, Business Profitability, Venture Strategy, M&A.
 - Data Analysis and Risk Assessment.
 - Project Financing, preparation of project reports, Including negotiation with Banks, Financial Institutions, and Venture Capital Funds.
 - Liaise with Govt. Departments and Ministries.
 - Liaise with Tax Authorities/Auditors/Bankers/Lawyers/ Press.
- Lead, Motivate and Develop appropriate team to achieve different goals and objectives.

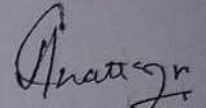
LANGUAGE PROFICIENCY

Strong in ENGLISH, HINDI AND BENGALI.

PERSONAL ATTRIBUTES

TEAM PLAYER, HAVE GOOD COMMUNICATION SKILLS, POSITIVE ATTITUDE, AND SELF- MOTIVATED. MATURED, HONEST AND BELIEVES IN PROFESSIONAL INTEGRITY.

Date : 09-02-2022


Asish Chatterjee.

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EXTRACT OF THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF M/S SHELTER INFRA PROJECTS LIMITED (FORMERLY KNOWN AS CCAP LIMITED) HELD AT ITS REGISTERED OFFICE ETERNITY BUILDING, DN-1, SALT LAKE CITY, SECTOR-V KOLKATA 700 091 WEST BENGAL ON WEDNESDAY, 9TH DAY OF FEBRUARY, 2022 AT 03.00 P.M

AGENDA NO. 4: APPOINTMENT OF CHIEF FINANCIAL OFFICER (CFO)

The board was informed about the provision of Section 203 of Companies Act, 2013 relating to appointment of whole time Key managerial person in the Company. In view of the same, the Board of Directors as recommended by Nomination and Remuneration Committee has considered the appointment of Mr. Asish Chatterjee, as Chief Financial Officer (CFO) of the Company.

Therefore, following resolutions were passed unanimously:

“RESOLVED THAT pursuant to provisions of Section 203 of Companies Act 2013 read with rule 8 of Companies (Appointment and Remuneration of Managerial person) Rules 2014, and other applicable provisions, if any, of Companies Act 2013 ("Act"), and SEBI (LODR) 2015, as approved by the Nomination and Remuneration Committee, the consent of the Board be and is hereby accorded to appoint **Mr. Asish Chatterjee, as Chief Financial Officer (CFO) of the Company with effect from 09th February, 2022.”**

“RESOLVED FURTHER THAT Mr. Kamal Kishore Chowdhury, Whole Time Director of the Company be and is hereby authorized to sign and submit e-form DIR-12 & MGT-14 with the Registrar of Companies, to intimate the same to the stock exchange(s) and to any other authority/regulatory body as may be required and to do all such acts, deeds and things which are necessary for the purpose of giving full effect to this resolution.”

Date: 09.02.2022
Place: KOLKATA

KAMAL KISHORE CHOWDHURY
(WHOLE TIME DIRECTOR)
(DIN: 06742937)